

IV. How to Report on ORS

1. Log in to the system
2. The data entry screen is the default screen for a user.

Select the project you want to report on, the list of indicators attached to project are displayed. You can filter your indicators by project, strategic objectives and by humanitarian priorities based on the Sahel Regional Strategy. Check if the Country indicators and regional indicators are selected on your list of indicators. Country Indicators are marked with **C** as shown below.

Project Code	Activity	Indicator	Cmt	Kayes			Kidal		
				Annual Target	ACCUM	Monthly Achieved	Annual Target	ACCUM	Monthly Achieved
MLI-14/S-NF/65890	Evaluation of abelter and NFI household needs, in areas with high potential risk of flooding	Number of flood prone areas assessed							

While regional indicators are marked with **R** as shown below

Project Code	Activity	Indicator	Cmt	Gao			Kayes		
				Annual Target	ACCUM	Monthly Achieved	Annual Target	ACCUM	Monthly Achieved
MLI-14/ER/65879	Protect and strengthen livelihoods of food insecure households through combined inputs/cash actions (productive safety nets)	amount of money transferred	437989	200.00				10.00	

To change the list of indicators on your project click on **Manage Activities menu** on the left of the screen. Select the Indicators to add to your project. Selected Indicators will be highlighted. You can manage your indicators for different project by clicking the selecting the project you want to modify the indicators.

Organizations are strongly advised to select all the country and regional indicators that apply for each project for effective reporting both at the country and regional level.

Note:

The cluster coordinator will have to approve the modification of your indicators. Ideally this should happen within 24 hours. If you cannot see your added indicators after this period please contact the cluster coordinator or the ORS helpdesk.

Online Reporting System | Home > Manage Project Activities

Projects

- MLI-14/ER/65506
- MLI-14/ER/65879
- MLI-14/ER/65885
- MLI-14/S-NF/65890
- MLI-14/F/65894
- MLI-14/WS/66135
- MLI-14/WS/66142
- MLI-14/H/66576
- ORS/MLI-14/WS/500012
- ORS/MLI-14/ER/500014

Strategic Objectives

- OBJECTIVE 1
- OBJECTIVE 2
- OBJECTIVE 3

Humanitarian Priorities

- Priority 1: Natural disasters
- Priority 2: Conflict
- Priority 3: Epidemics
- Priority 4: Food insecurity

Master List Of Cluster Indicators

Objective & Priority	Activity	Added In Project	Output Indicator
S02	Mobilize and sensitize local people to become actively involved in the management of water and sanitation and risk reduction.	<input checked="" type="checkbox"/>	Number of people sensitized.
S01	Conduct a joint analysis of conflict risk	<input checked="" type="checkbox"/>	Number of community leaders familiar with risk management and implemented preparedness measures
S01	Conduct a joint risk analysis of natural disaster	<input checked="" type="checkbox"/>	Number of households familiar with risk management and implemented preparedness measures
S01	Conduct a joint risk analysis of natural disaster	<input checked="" type="checkbox"/>	Number of state officials familiar with risk management and implemented preparedness measures
S01	Conduct an assessment for equipment needs in the short / long term preparedness and disaster response	<input checked="" type="checkbox"/>	Number of evaluations and studies conducted, there is a database.
S02	Community awareness and preparedness on floods risks	<input checked="" type="checkbox"/>	Number of information sessions
S02	Community awareness and preparedness on floods risks	<input checked="" type="checkbox"/>	Number of preparedness plan
S02	Develop a risk map and establish early warning systems for floods	<input checked="" type="checkbox"/>	Number of early warning systems implemented
S02	Early reintegration with markets and value chains for crisis affected communities that are vulnerable to market shocks through promotion of producers groups, cooperatives, link with private sector actors, etc	<input checked="" type="checkbox"/>	Number of cooperatives set up with saving mechanism
S02	Flood vulnerability mapping and Early Warning Systems	<input checked="" type="checkbox"/>	Number of EWSs mapping
S01	Analysis and mapping of urban risks in Bamako	<input checked="" type="checkbox"/>	Number of mapping finalized
S01	Analysis and mapping of urban risks in Bamako	<input type="checkbox"/>	Number of risk analysis finalized
S01	Conduct a joint risk analysis of natural disaster	<input type="checkbox"/>	Number of community leaders familiar with risk management and implemented preparedness measures
S02	Improve and integrate early warning systems at all levels of response	<input type="checkbox"/>	Number of early warning systems developed and functional at all levels of response
S02	Create awareness and prepare populations for flood risk	<input type="checkbox"/>	Number of sensitization sessions on floods
S02	Create awareness and prepare populations for flood risk	<input type="checkbox"/>	Number of sensitization sessions on floods risks
S02	Createresponseplans and measure nonleasures for flood risk	<input type="checkbox"/>	Number of persons sensitized on floods risks

Once you have all your indicators in the list, check the locations selected for your project and click on Locations and check the locations your project are working on. Users should at least provide admin 1 data for their achievements. Please not that Locations are project specific.

Select Locations

Mali Admin 1 Locations

Bamako Gao Kayes Kidal Koulikoro Mopti

Segou Sikasso Tombouctou

Mali Admin 2 Locations

Abejbara Ansongo Bafoulabe Bamako Banamba

Bandiagara Bankass Baroueli Bla Bougouni

Bourem Diema Dioula Dire Djenne

Douentza Gao Goundam Gourma-Rharous Kadiolo

Kangaba Kati Kayes Kenieba Kidal

Kita Kolokani Kolondieba Koro Koulikoro

Koutiala Macina Menaka Mopti Nara

Niafunke Niono Nioro San Segou

Sikasso Tenenkou Tessalit Tin-Essako Tombouctou

Tominiian Yanfolila Yelimane Yorosso Youwarou

[Close](#)

You can now provide your annual target for your project, and the monthly achieved per indicator. If the data you are providing is cumulative then tick the ACCUM check box. You can also provide a comment to your data by clicking the notepad icon if you need to. To finish reporting click save to submit your data on ORS. An e-mail notification will be sent to you and your cluster coordinator who will have to approve the data. You will also be notified once the data is approved.

Year/Month: 2014 April

Projects:

- MLI-14-ER/65506
- MLI-14-ER/65879
- MLI-14-ER/65885
- MLI-14/S-NP/65890
- MLI-14/P/65894
- MLI-14/WS/66135

Strategic Objectives:

- OBJECTIVE 1
- OBJECTIVE 2
- OBJECTIVE 3

Humanitarian Priorities:

- Priority 1: Natural disasters
- Priority 2: Conflict

Project Code	Activity	Indicator	Bamako		Tambouctou				
			Cmt	Annual Target	ACCUM	Monthly Achieved	Annual Target	ACCUM	Monthly Achieved
MLI-14-ER/65506	Conduct an assessment for equipment needs in the short / long term preparedness and disaster response.	Number of evaluations and studies conducted, there is a database.							
MLI-14-ER/65506	Conduct a joint risk analysis of natural disaster	Number of households familiar with risk management and implemented preparedness measures							
MLI-14-ER/65506	Analysis and mapping of urban risks in Bamako	Number of mapping finalized		100	100.00	100.00	100		
MLI-14-ER/65506	Conduct a joint risk analysis of natural disaster	Number of state officials familiar with risk management and implemented preparedness measures							
MLI-14-ER/65506	Conduct a joint analysis of conflict risk	Number of community leaders familiar with risk management and implemented preparedness measures							
MLI-14-ER/65506	Early reintegration with markets and value chains for crisis affected communities that are vulnerable to market shocks through promotion of producers groups, cooperatives, link with private sector actors, etc	Number of cooperatives set up with saving mechanism							
MLI-14-ER/65506	Develop a risk map and establish early warning systems for floods	Number of early warning systems implemented							
MLI-14-ER/65506	Flood vulnerability mapping and Early Warning Systems	Number of EWSs mapping		100	9.00	100	100		
MLI-14-ER/65506	Community awareness and preparedness on floods risks	Number of information sessions		100	5.00	100	100		

Organisations who want to report and their project is not on the country SRP can also report on ORS. They will need to create a project on ORS, where we collect only basic details about the project. Users can do this by clicking on Manage Projects and then click on Create New Project. Add the basic information about your project and click Save and Stay.

The next step is to add activities to your project. You can do this by clicking Manage Activities and you will be able to select the Indicators that apply to your project from the master list of indicators.

Projects List:

- ded3 # 3#5%5%
- adfa234

Create New Project

Add/Edit Project:

Project Code: _____

Project Title: _____

Project Objective: _____

Cluster: Select Cluster

Start Date: _____ (mm/dd/yyyy)

End Date: _____ (mm/dd/yyyy)

Buttons: Save & Stay, Save & Close, Manage Activities, Delete Project

Note: Adding a project on ORS does not imply that your project has been added on the SRP for your country.